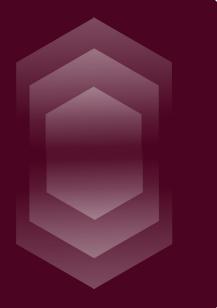
# **Fund** Infrastructure



## TL;DR

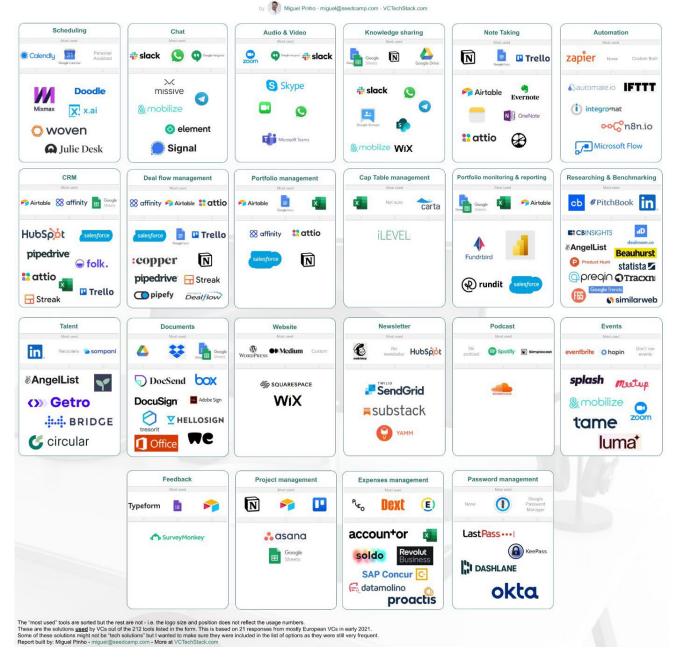
Beyond fundraising, innovative and first-time fund managers need to decide which tools and services they want to prioritize for fundraising and fund operations.

## **Overview**

There are an overwhelming number of options for fund service providers, especially in categories like CRM, pipeline/deal flow, and administration (as shown). Ultimately, fund managers need to build a tech stack and optimize operations to best serve their customers: founders and LPs.

## **VC Tech Stack**

May 2021 Edition



Source: VC Tech Stack Landscape 2021

## What are 10 tools & services that are often considered for fund launch?

#### 1. Administration

- Fund
  - Most common service providers: Carta, Aduro (acquired VMS), and AngelList
  - Others common providers: Vector AIS, Standish Management, Ultimus (acquired LeverPoint), and Opus
- SPVs
  - Most common service providers: Carta, Aduro, and AngelList
  - Others common providers: Sydecar, Flow, and Allocations

#### 2. Legal

- Most common service providers: Cooley, Gunderson Dettmer, AngelList, Wilson Sonsini, DLA Piper, Foley Hoag, and Goodwin
- Others common providers: Carney Badley Spellman, RPCK, Thompson Hine, Harvey Esquire, Blue Dot Advocates, and All Places
- The most notable law firms are not necessarily the best fit for your fund, and they typically charge \$50K+

#### 3. **Bank**

- Most common service providers: First Republic Bank and Silicon Valley Bank
- Others common providers: Grasshopper Bank, AngelList, and local/regional banks

#### 4. **Deal Flow/Pipeline CRM**

Most common tools: Airtable, Affinity, Google Sheets, Hubspot, and Salesforce

#### 5. **Project Management**

Most common tools: Notion, Airtable, Trello, and Asana

#### 6. **Data Room**

- Most common tools: Dropbox, Google Drive, Box, and Carta
- Others common providers: DocSend

#### Communication 7.

- Calendar
  - Most common tools: Google Calendar, Calendly, X.ai, and Vimcal
- Virtual Meetings
  - Most common tools: Zoom, Google Hangouts, WhatsApp, and Microsoft Teams
- Email
  - Most common tools: Gmail, Superhuman, and Spark
- Team
  - Most common tools: Slack
- Investor Relations
  - Most common tools: Mailchimp, DocSend, Anduin, DocuSign, Passthrough, and Visible

#### 8. **Accounting**

Most common tools for expenses management: Expensify, Dext, and Excel

#### 9. Website

Most common tools: Wordpress, Medium, Squarespace, and Wix

### 10. Audit & Tax

- Most common service providers: Frank Rimerman, Andersen, AngelList, PwC, EY, and RSM
- Others common providers: Sensiba San Filippo and Withum

## What are the five docs you need in your data room at launch?

#### **Pitch Deck** 1.

#### 2. **Fund Model**

#### 3. **Fund Budget**

Expenses usually fall into one of three categories: organizational, management company, and fund.

#### 4. **Track Record**

Spreadsheet with key financial metrics for attributable investments made at a previous fund and/or angel investment portfolio

#### 5. **Team Bios & Resumes**

## What are the additional docs you need in your data room by final close?

## 1. Legal

- Limited Partnership Agreement (LPA)
- Organizational chart
- Incorporation documents for LP, GP, and Management Co.
- Subscription agreement

## 2. Fundraising

• Due Diligence Questionnaire (DDQ)

## 3. Team

- Hiring plan
- Advisors bios
- References
- Fund service providers

### 4. Portfolio

- One-pagers on portfolio companies
- Fund performance

### 5. Governance

- Board & board observer seats
- Policy statements—includes investment, ESG, DEI, valuation, privacy, and cyber security policies
- SOC 1 Report

## 6. Marketing

- Fund news
- · Portfolio company news
- Thought leadership

## Resources

## **Tech Stack**

Full List of Tools by VC Tech Stack 2021

Fund Launch Checklist 2.0 by Doug Dyer

Our Stack at a \$10M Fund by Weekend Fund

2021 VC Tech Stack by Miguel Pinho

Tech Stack Survey by Samir Kaji

Solo Capitalist Tech Stack Options

**Track Record template** by Sapphire Ventures

VC Portfolio Construction Model by SVB

Venture Fund Portfolio Construction by Tactyc

9 Data Room Components LPs Need from Emerging Managers by Silicon Valley Bank

https://lawofvc.substack.com/p/three-ways-to-form-a-venture-capital-fund

https://oper8r.substack.com/p/interview-what-costs-to-expect-when

For more tools and resources, visit innovative.finance/resources.